



School Governance Council Monthly Meeting

Date: September 13, 2016

Time: 5:30PM – 7:00PM

Annie Fisher Montessori Magnet School (280 Plainfield Street)

Minutes

Members Present: M. Schulman, F. Spaeth, K. Kilbourne, E. Gregory, P. Bray, L. Harrison, A. Clark, B. Lumpris, M. Byroade, D. Duesing

- I. **Call to order.** The meeting was called to order at 5:30pm by Acting Principal Schulman. F. Spaeth volunteered to serve as secretary for the meeting.
- II. **Approval of June minutes** – Upon being properly motioned and seconded, the minutes were **approved** via voice vote.
- III. **Voting for parent co-chair, volunteer for SGC secretary** - Proposal to appoint Acting Parent Co-Chair was discussed in view of current vacancy; Nominations included A. Clark, B. Lumpris (declined). Upon being properly motioned and seconded, A. Clark was **approved** by unanimous vote, to serve until a full SGC slate is appointed so that the SGC can then properly vote to fill the Parent Co-Chair position.
- IV. **Principal's Update** - M. Schulman provided Principal's Update. Discussion included:
 - Departure of HPS Superintendent.
 - Enrollment of students in AFM, which closes Oct. 1. At that time, we will have an official student count and our funding will be determined.
 - M. Schulman to distribute the AFM Strategic Implementation Plan (SIP) by **email on 9/14**, for review.
 - AFM school website will be updated, SGC minutes will be uploaded. Website will be kept current. Admin asst. to M. Schulman is trained and tasked for this.
 - Nomination forms for SGC vacancy to be delivered to PTO for **Friday 9/16** blue bags.
 - M. Schulman to prepare proposals for Oct SGC meeting re: introducing Spanish language instruction.

- V. **Next Steps** -Discussion lead by Acting Parent Co-Chair A. Clark, which included:
- Review of SGC guidance document and SGC functions (handout).
 - Attendance at SGC meetings by (Acting) Principal or designee
 - SGC participation in process for filling currently vacant AFM Principal position. Training to be provided to SGC by BOE; M. Schulman will not be included in SGC meetings on this topic if he is a candidate.
 - Need for Community leader. Suggestions include making inquiry with Moylan or CREC Montessori. M. Schuman offered to contact Montessori Training Center.
 - Discussion about working groups for (1) By-laws and (2) Misc. SGC issues.
 - Motion to schedule future meetings for 3rd Tuesday each month of the school year was seconded and **approved** by unanimous voice vote.
 - Working group to **offer draft by-laws at Oct 2016** meeting. By-laws working group includes A. Clark, F. Spaeth, M. Schulman, P. Bray. By-laws could clarify (i) what constitutes attendance or absence at an SGC meeting (e.g., issues of remote attendance (by phone or video chat), justifiable absences, etc.), (ii) what constitutes reaching consensus (e.g., does not necessarily require unanimous endorsement or approval), (iii) aspirational membership (e.g., 50/50 city/suburban).
 - General working group to consider defining duties of SGC members; Working group to include D. Duesing, B. Lumpris, K. Kilbourne.
- V. **Adjournment** - Upon a motion duly made and seconded, the meeting adjourned at 6:30pm